

WHAT IS ARTICULATED CREDIT?

The purpose of this program is to award academic credit for course requirements offered as part of a Front Range Community College certificate or degree program based on the completion of equivalent courses at any one of four Poudre School District High Schools.

High School courses which articulate include:

POUDRE SCHOOL DISTRICT SECONDARY PROGRAM CURRICULUM		FRCC COLLEGE CREDIT	
Upon completion of the following program...		...FRCC agrees to award the following credits	
Course Title/Number (if app.) *SEE PSD Course Catalog for number of credits.	Credits	Course Number/Title	(Credit Hours)
ENTREPRENEURSHIP	5	MAN 160 Entrepreneurship	3
BUSINESS LAW	5	BUS 216 Legal Environment of Business	3
INTERNATIONAL BUSINESS	5	BUS 203 International Business	3
FINANCE	5	BUS 116 Personal Finance	3
ACCOUNTING	5	ACC 101 Fundamentals of Accounting	3
MARKETING	5	MAR 111 Principles of Sales	3
MANAGEMENT	5	MAN 116 Principles of Supervision	3
WEB DESIGN I	5	CWB 130 Dreamweaver	3
WEB DESIGN II	5	CWB 245 Flash and Fireworks	3
TOTAL CREDIT HOURS		TOTAL CREDIT HOURS	
In accordance with the 2007-2008 course outline/planning guide.		In accordance with the 2007-2008 FRCC Catalog or curriculum guide.	

Students shall be responsible for initiating the process by making application according to the conditions of the Articulation Agreement Application Process document (see copy of application process document below).

WHO IS ELIGIBLE FOR CREDIT?

- ! Student must be currently enrolled for credit at Front Range Community College at the time of application for credit.
- ! Student must apply within three (3) years after their termination of student status with the secondary institution.
- ! Student must receive a grade of C or above in high school course(s).

STUDENT APPLICATION PROCESS

- Step 1:** Student should obtain a blank copy of the Articulation Agreement Course Equivalency document for the specific articulation agreement and a copy of an official secondary high school transcript from their high school records office.
- Step 2:** Student should obtain a FRCC Transfer Credit Evaluation Request from the FRCC Admissions Office and submit the completed copy to the FRCC Records Office. Attach the documents obtained in step 1 to the FRCC Transfer Credit Evaluation Request form.
- Step 3:** FRCC Transcript Evaluator will review the documents submitted to determine the application of course(s) credit according to the terms and conditions of the articulation agreement.
- Step 4:** FRCC Records Office will post academic credits for the appropriate course(s) satisfied under the articulation agreement. A written notice of course credits awarded will be sent to the student.

HOW DO I OBTAIN THE DOCUMENTS FOR ARTICULATION?

All documents needed to complete this process may be downloaded from the PSD website, your secondary institution's counseling office, or from the secondary institution's website.

To obtain articulation documents from the PSD site, go to:

1. <http://www.psdschools.org/>
2. *Select ACADEMICS*
3. *Select CURRICULUM & SUBJECT AREA*
4. *Select CAREER AND TECH EDUCATION*
5. *Select ARTICULATION AGREEMENT WITH FRONT RANGE COMMUNITY COLLEGE*
6. *Print documents*

To obtain articulation documents from the secondary institution's site, go to:

1. *HIGH SCHOOL HOME PAGE*
2. *Select BUSINESS & MARKETING*
3. *Select ARTICULATED CREDIT*

FREQUENTLY ASKED QUESTIONS

Q. Do my high school credits transfer to CSU?

A. No. The purpose of this program is to award academic credit for course requirements offered as part of a Front Range Community College certificate or degree program.

Q. Where do I obtain the necessary documents?

A. You may download them from the PSD website, obtain them from your counseling office, or obtain them from your school website.

Q. Is dual credit the same as articulated credit?

A. No. Dual credit is that which both on the college and high school transcript appears. Dual credit is automatically transcribed *without an application process*.

Q. Will the articulated high school courses automatically appear on my community college transcript?

A. No. You must apply for the articulated credit. After review of your application, articulated credit will be transcribed on your college transcript.

Q. Who is eligible for articulated credit?

A. The student must be currently enrolled for credit at Front Range Community College at the time of application for credit; the student must apply within three (3) years after their termination of student status with the secondary institution; and the student must receive a grade of C or above in high school course(s).

Q. What classes are currently part of the articulation agreement between our high schools and FRCC? (*Fall, 2008).

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*revised on 9/12/2007 with permission from FRCC



TRANSFER CREDIT EVALUATION REQUEST

Larimer Campus
4616 Shields
Fort Collins, CO 80526
970.204.8107

If you plan to complete a degree or certificate program at FRCC and wish to have transfer credits from other institutions evaluated toward that degree program or certificate program:

- 1) You must have an *APPLICATION FOR ADMISSION* on file at FRCC and be enrolled in classes before the transcripts will be evaluated and credits posted to your student record.
- 2) All applicable transcripts must be sent directly to the FRCC Admissions and Records Office from the previous education institution(s) attended. Hand-carried (sealed), "issued to student", and faxed transcripts ***are not*** considered official and therefore will ***not*** be used for an official evaluation.
- 3) Once your previous transcript(s) are received by FRCC, they become part of your permanent record. You must obtain your own additional copy for advising purposes.

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- ☞ Please indicate your valid degree or certificate plan.
 - ☞ If you have not indicated a valid degree or certificate plan, your evaluation will be based on the criteria for an Associates of Arts/Science Degree.
 - ☞ Please refer to the College Catalog or see an Academic Advisor for further assistance.
 - ☞ If you are not planning on obtaining a degree from FRCC, your previous colleges' transcripts do not require an official evaluation.

What is your FRCC Degree or Certificate Plan? _____

Results of your evaluation will appear on your transcript within 4-6 weeks. To view results you can go online at www.frontrange.edu. You will need to have your *student ID number* and *PIN*, or the results can be mailed to you at your request.

Check here if you would like to have your results mailed to you:

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Print

Name: _____
Last First Middle Initial Previous name on transcripts?

Address: _____
Street City State Zip

SID/SS# _____ **EMAIL:** _____

NAME OF INSTITUTION(S) FORWARDING TRANSCRIPTS: Write in space below, or provide label.

STUDENT SIGNATURE: _____ **DATE:** _____